



Global Summer Programme 2023

Important Information

GSP 2023 Costs At A Glance:

Cost Category	Estimated Costs (Singapore Dollars)	Details (in approximation)
Programme Fees	3,620 – 5,780 ^[1]	<ul style="list-style-type: none"> • Application Fee: 150 • Tuition Fee: <ul style="list-style-type: none"> ○ 1 course: 3,240 ○ 2 courses: 5,400 • Miscellaneous Fee: 230
Student Pass (Visa)	90 – 120 ^{[2][3]}	<ul style="list-style-type: none"> • Application Fee: 30 • Issuance Fee: 60 / 90
Accommodation in Singapore (4 weeks)	From 1,500 ^[4]	
Living Expenses in Singapore (4 weeks)	From 800 ^[4]	Please factor in costs including, but not limited to, food, transportation, telecommunication, and entertainment.
2-way air ticket	Varied	

^[1] There will be no refund at any point of time. All payments are to be made within 5 days from the first email received.

^[2] All fees are paid to the Singapore Immigrant and Checkpoints Authority (ICA) and are non-refundable.

^[3] SMU has no authority to intervene / appeal for students should their application be rejected.

^[4] Cost stated is an estimate and may vary for everyone depending on personal preferences and lifestyles.

Terms and Conditions

1. The 'Early Bird Special' enables fee-paying students who had not been nominated by any universities or agency to reserve a spot on the popular 3D Modelling and Printing Workshop if they complete their application for GSP and make all necessary payments before 2359 hours 28 February 2023 (Singapore Standard Time GMT+8). Spots are available on a first-come-first-serve basis and students who are successfully allocated a spot will be informed by June 2023.

SMU reserves the right to terminate or change the 'Early Bird Special' without prior notification should the Workshop be fully subscribed or cancelled due to unforeseen circumstances.

2. SMU reserves the right to
 - a. cancel a course if there is insufficient enrollment to start classes. Affected applicants would be reallocated to a course that might not be of their first few choices. All paid fees to SMU are non-refundable should applicant choose to reject the reallocation.
 - b. withdraw applicant at any time, if the applicant has failed to comply with the provisions of deadlines and payments. All fees paid to SMU prior to the administrative withdrawal are non-refundable.
2. All applicants' passport must have a minimum 6 months of validity from the date of arrival before their application. Applicants who do not meet this criterion should only apply **after** their new passport is available.
3. All applicants shall be liable and accountable for all costs and deadlines - including, but not limited to, applications and payments. SMU does not have the authority and will not intervene or appeal on behalf of any student should any deadline from external organisations, such as ICA, is missed.



Global Summer Programme 2023

Application Guide

There are two parts to the GSP application and the whole process may take up to 60 minutes.

Part One: Complete and submit the application form

Part Two: Make payment for application fee

Before you proceed, ensure that you have all the documents in softcopy listed in A and you do not belong to any of the categories in B. You will be automatically logged out after 15 minutes of inactivity.

Look out for  in the guide to avoid common errors.

Part One: Complete and submit your application form (Refer to Page 3 - Page 17)

A: Documents required

- Latest academic transcript or official acceptance letter from home university (in English)
- Photo identification page of a valid passport (minimum 6 months of validity from the date of arrival / 26 June 2023, whichever is earlier)
- Screenshot of the medium of instruction for the program you are enrolled in
- TOEFL/IELTS test results (results obtained within last 2 years) if English is not the main language of instruction in your home university

Do not submit the GSP application form until you have all the above.

B: Categories of students

- Pending scholarship or subsidy approval. Submit application after the scheme is granted.
- Pending passport renewal or application. Submit application after the new passport is ready.
- Unable to pay the S\$150 application fee via Mastercard/ Visa. Submit application after you have the card details for payment.
- Unsure of the ability to transfer credits. Submit application after you have your home university's approval to transfer credits for the GSP course(s).
Note: Your home university is responsible for the advice of your study plan and approval for credit(s) transfer
- Unsure of the ability to use the fund in PSEA (for Singaporean only). Submit application after you have checked your fund balance.

Do not submit the GSP application form if you belong to any of the above.

Part Two: Make application fee payment (Refer to Page 18 - Page 21)

All applicants must pay the S\$150 application fee upon completion of application. Your application will only be processed after the payment.

You will be informed about the outcome of your application via email 3 to 7 working days after the application fee payment.

Part One: Complete and submit the application form


1

Create a New User Account

IMPORTANT

- ❖ Google Chrome (incognito) is the preferred browser for compatibility
- ❖ Do not duplicate or open more than one application form tab at the same time
- ❖ If you encounter an error message in accessing ISIS, please clear your browser's history, cache and cookies, re-start your computer and re-open the ISIS window

- To begin your online application, [Click HERE](#).

- Create a user ID and key in **your school /institution's email address**.  Personal email address is **only acceptable** for those waiting for postgraduate programme admission.

- Do not attempt to create multiple accounts as each Passport Number could only be registered once.

- For students residing in the **European Union**, please remember to indicate so.



[Existing Account](#) [Forgot User Id](#) [Reset Password](#)

Register New Account

Thank you for your interest in applying for admission to SMU.

Please create a User ID below. Your User ID can be between 1 and 24 characters in length consisting of alphanumeric characters only. Note that your User ID will be suffixed with ".apply".

An email with your User ID and password will be sent to you at the email address that you have indicated below. You will receive this email upon completing Page 1 of the online application form (Personal Details).

You will be required to use this User ID and password the next time you access SMU's Applicant Self Service Functions.

Please indicate if you are making this application from a location in the [European Union](#), Iceland, Lichtenstein or Norway. We are collecting this information to identify applicants who are subject to the EU General Data Protection Regulation.

Yes No

User ID: .apply

Email address:

Re-enter email address:

Password:

Re-enter Password:

Password Instructions

- Your password must be between 8 and 32 characters in length.
- Your password must contain at least 1 uppercase and 1 lowercase character(s).
- Your password must contain at least 2 digit(s) (1234567890).
- Your password must contain at least 1 special character(s) (!@#%&*()_+~).

I have read and understand the SMU Non-Graduating Program Privacy Statement. [Click Here](#).

CONTINUE

Part One: Complete and submit the application form

2

Create a New Account - Key in your Personal Details



Step 1: Personal Details

Personal Details

Name Prefix*	Ms
Full Name*	TAN JIN YI <small>(as shown in the NRIC/Passport)</small>
Family Name/Surname*	TAN <small>(Please indicate dash "-" if you do not have a Family Name/Surname)</small>
Gender*	Female
Date of Birth*	DD/MM/YYYY
Birth Country*	Singapore
Ethnic Group*	Chinese
Marital Status*	Married
Religious Preference*	Buddhism
Citizenship Status*	Singapore Citizen
Citizenship Country*	Singapore
FIN Number	<input type="text"/> (e.g. S1234567A)
FIN Expiry Date	<input type="text"/>
Pass Type	<input type="text"/>
Passport Number*	<input type="text"/>
Email Address*	<input type="text"/>
Re-enter email address*	<input type="text"/>



- **FULL** name – Type in your **FULL name (including last name/surname)**. Refer to the next page for information on how to key in your full name correctly.
- Family name/Surname – Surname is your family name, also called **LAST NAME**. Fill in your surname / last name as it appears on your passport.
- Date of Birth – Enter your date of birth in **date/month/year**. E.g., 05/01/2008
- Ethnic Group - Choose the relevant option of your ethnicity
For students residing in the European Union, you are not required to indicate your ethnic group and religious preference.
- **FIN Number** – **Leave the FIN Number field blank**. FIN number are granted by ICA after successful application of student's pass. **DO NOT** select anything for **Pass Type** for FIN number to remain blank.
- Passport Number - Enter your passport number accurately.

NOTE:

Do not submit the application form if you are renewing passport. Submit the application **only after** your new passport is available.

3

Email Confirmation - Successful SMU Registration Account

- You will receive an email (image below) confirming that your account is successfully created.
- It will contain your account user ID.
- Check your spam/junk folder if you cannot find the email.
- Log in your account using the link in the email to **complete your application**.

NOTE:

You will have to access this account again in the future.

It is essential that you save the User ID, email and password.

SMU Applicant Registration  Inbox x

Singapore Management University <isis@smu.edu.sg>

 to me, isishelp ▾

Dear 

Thank you for your interest in SMU.

Please use the following ID to access your saved application for submission via https://publicservices.smu.edu.sg/psc/ps/EMPLOYEE/HRMS/c/SIS_MA.SIS_PGPP_APPLREG.GBL?&Apply=N&FormID=GSP

User ID: .apply

Email Address: 

This message is for information purposes only.

Part One: Complete and submit the application form

4 Continue with your Application – Confirm your Programme

SMU Global Summer Programme

Programme Details CONTINUE

I have read and understand the SMU Non-Graduating Program Privacy Statement. [Click Here.](#)

Academic Programme	SMU Global Summer Programme
Academic Load	Full-Time
Term	2021-22 Term 3B
Start Date	12-JUN-2023
Academic Plan	Not Applicable (Default)

Please ignore this start date, it is meant for SMU Term 3B.

GSP 2023 will start on **26 June 2023.**

MODIFY PROGRAM SELECTION

5 Complete your Application – Personal Details

- You would have completed this section when you created your account.
- Ensure that all information is accurate.
- Always **SAVE** your application at each section to avoid loss of information.

1 Personal Details 2 Contact Information 3 Educational Work/Experience 4 Supporting Statements 5 Supplementary Information 6 Declaration

Step 1: Personal Details

Personal Details

Name Prefix*	Ms
Full Name*	TAN JIN YI <small>(as shown in the NRIC/Passport)</small>
Family Name/Surname*	TAN <small>(Please indicate dash "-" if you do not have a Family Name/Surname)</small>
Gender*	Female
Date of Birth*	■■■■■ (DD/MM/YYYY)
Birth Country*	Singapore
Ethnic Group*	Chinese
Marital Status*	Married
Religious Preference*	Buddhism
Citizenship Status*	Singapore Citizen
Citizenship Country*	Singapore
NRIC Number*	■■■■■ (e.g. S1234567A)
Email Address*	■■■■■
Re-enter email address*	■■■■■

Thank you for your interest in SMU.
To apply, please proceed to fill in all the application details. Note that an inaccurately completed form will render your entire application invalid.

PREVIOUS
SAVE
NEXT

VALIDATE

Part One: Complete and submit the application form

6 Complete your Application – Contact Information

- | | | | | | |
|---------------------|------------------------|--------------------------------|--------------------------|------------------------------|-------------|
| 1 | 2 | 3 | 4 | 5 | 6 |
| Personal
Details | Contact
Information | Educational
Work/Experience | Supporting
Statements | Supplementary
Information | Declaration |
| Required | Required | Required | Required | Required | Required |

Step 2: Contact Information

Addresses

Home Address

Country*

Postal Code*

House/BK No.*

Street Name*

Unit No.

Building Name

Home Address is my mailing address

Phone Numbers

Please provide at least one contact number. For non-Singapore home or mobile numbers, please include the country code and area code.

Home (e.g. +91 80 12345678)

Mobile (e.g. +91 80 12345678)

Emergency Contact

Please provide at least one emergency contact.

Emergency Contact 1

Name Primary Contact

Relationship

Contact No. Type

Occupation

Employer

Email Address

Same home address as the applicant

SAVE your application at each section to avoid loss of information.

Part One: Complete and submit the application form

7

Complete your Application – Educational Work/Experience

1	2	3	4	5	6
Personal Details	Contact Information	Educational Work/Experience	Supporting Statements	Supplementary Information	Declaration
Required	Required	Required	Required	Required	Required

Step 3: Educational/Work Experience

Academic Data

*Home University

Click on the magnifying glass for the list of universities

*Please indicate your current program type

*Program currently enrolled in your Home University

*Present Year of Study

*Overall Grade Point Average / Cumulative Average Point

*Are you required to complete a specific number of course units during your stay at SMU?

 Yes No

*Please indicate the duration of study at SMU.

The miscellaneous fees payable will be based on the duration selected.

Choose "One Summer Term"

Search Results

View 100

External

Org ID	Description	Formal Description
4425	Univ of Melbourne Fac of Economics	University of Melbourne, Faculty of Business and Economics
4407	Univ of Melbourne Faculty of Arts	University of Melbourne, Faculty of Arts
4405	Univ of Mannheim Sch of Soc Sci/Humanities	University of Mannheim School of Social Sciences/Humanities
4400	Peking University(School of International Studies)	Peking University (School of International Studies)
4399	Peking University (Guanghua School of Management)	Peking University (Guanghua School of Management)
4397	National Taiwan University College of Management	National Taiwan University College of Management
4396	University College Dublin Sutherland School of Law	University College Dublin Sutherland School of Law
4395	University of London (SOAS)	University of London (The School of Oriental and African Studies)
4394	University of Glasgow	University of Glasgow
4392	City University of New York - Baruch College	City University of New York - Baruch College
4391	Monash University	Monash University
4390	University of Bath Department of Economics	University of Bath Department of Economics
4389	University of Maryland	University of Maryland
4378	China University of Political Science and Law	China University of Political Science and Law
4376	EMLYON Business School	EMLYON Business School
4375	Univ of St Gallen (Fac of Law-Themis)	University of St Gallen (Faculty of Law - Themis)
4374	Kozminski University (School of Law)	Kozminski University (Law)
4372	Osaka University	Osaka University
4369	Universita degli Studi Di Milano	Universita degli Studi Di Milano
4368	Ranmin University of China	Ranmin University of China
4366	University of Edinburgh	University of Edinburgh
4364	University of British Columbia Faculty of Arts	University of British Columbia - Faculty of Arts
4363	Grad Sch of Econ and Fac of Econ, Kyoto Univ	Graduate School of Economics and Faculty of Economics, Kyoto University
4362	University of British Columbia-Sauder Sch of Bus	University of British Columbia - Sauder School of Business
4361	City University of Hong Kong, School of Law	City University of Hong Kong, School of Law
4360	National Research University Higher School of Econ	National Research University Higher School of Economics
4358	University of Alberta	University of Alberta (Alberta School of Business)
4357	Erasmus Univ, School of History, Culture & Comm	Erasmus University, School of History, Culture & Communication
4356	University of Amsterdam	University of Amsterdam
4355	Vienna Univ of Economics and Business (Themis)	Vienna University of Economics and Business (School of Law - Themis)
4352	Sciences Po - Reims Campus	Sciences Po - Reims Campus
4351	University of Konstanz	University of Konstanz
4350	University of Toulouse 1 Capitole, Toulouse School	University of Toulouse 1 Capitole, Toulouse School of Economics
4349	University of Pretoria, Faculty of Law	University of Pretoria, Faculty of Law, Republic of South Africa
4347	University College London, Dept of MSI	University College London, Department of Management Science and Innovation
4346	Rikkyo University, College of Law & Politics	Rikkyo University, College of Law & Politics
4345	Ritsumeikan University	Ritsumeikan University
4344	Hokutsubashi Univ, Grad SICS	Hokutsubashi University, Graduate School of International Corporate Strategy
4343	City University of Hong Kong, School of Management	City University of Hong Kong, School of Management

First

1-291 of 291

Last

Country
Australia
Australia
Australia
(blank)
China
China
Taiwan
Ireland
United Kingdom
United Kingdom
United States of America
Australia
United Kingdom
United States of America
China
France
Switzerland
Poland
Japan
Italy
China
United Kingdom
Canada
Japan
Canada
Hong Kong
Russian Federation
Canada
Netherlands
Netherlands
Austria
France
Germany
France
South Africa
United Kingdom
Japan
Japan
Japan
South Africa



NOTE:

- If your university is not listed as an option, choose "9994 Other University" and type in the name of your university in the blank field provided.

SAVE your application at each section to avoid loss of information.

Part One: Complete and submit the application form

8 Complete your Application – Supporting Statements

Please upload the following supporting documents **in English**. 

- **Latest Official Transcript / Acceptance Letter from Home University**

Only transcripts with the official University letterhead or seal will be accepted

- **Passport**

Validity must be at least till **Jan 2024**. If you are renewing your passport, submit your application **only after** you have the new passport.

- **Screenshot of the medium of instruction of the program you are enrolled in**

The screenshot must contain the link you access, preferably from your home university's website.

- **Photography and Video Release**

Download the form <https://smu.sg/j99> to fill in all fields, attach the completed form

- **TOEFL or IELTS English Proficiency Certification**






Your certificate must be valid at the point of application.

Step 4: Supporting Statements

See next page for examples

Attachments

Each file attachment should be less than 500KB. We encourage you to upload a pdf document.

Item	Remarks	File Attachments	Remove File
Official Transcript*	Transcripts in foreign language must be translated into English. Please attach your transcripts in one document (no zip files please).		
Passport*	Photocopy of your passport page/s that capture your details.		
Medium of Instruction*	Refer to your home university website and screenshot the medium of instruction for the program you are enrolled in your home university.		
Photography and Video Release*	Please download the form from https://smu.sg/j99 to fill in all fields, and attach the completed form.		
TOEFL/IELTS Test Results	Applicants whose medium of instruction in their University is not in English must have taken TOEFL or IELTS. Only results obtained within the last 2 years will be considered.		

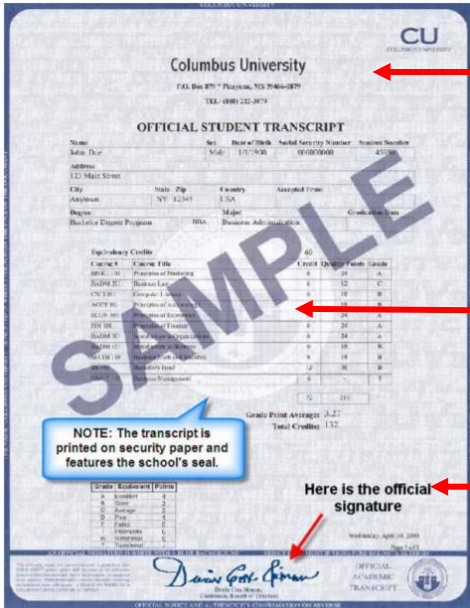
Part One: Complete and submit the application form

8

Complete your Application – Supporting Statements

All submitted documents must be in English. 

- Latest Official Transcript / Acceptance Letter from Home University
Only transcripts with the official University letterhead or seal will be accepted



← Official University letterhead

← Official Seal

← Official Signature

In view of the pandemic, we understand that some of you might only have electronic transcript. We accept electronic transcript if it contains official university letterhead / seal **and** the official signature.

- Passport



Validity must be till Jan 2024 or later.

NOTE:

You will not be able to proceed to the next page / submit your application if you did not upload the required documents.

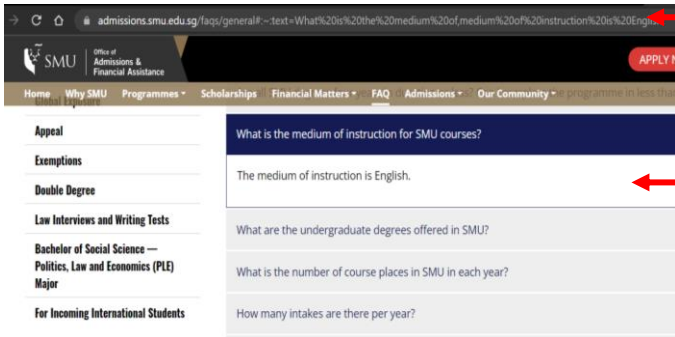
Part One: Complete and submit the application form

8

Complete your Application – Supporting Statements

All submitted documents must be in English. 

- Screenshot of the medium of instruction of the program you are enrolled in



The website / link accessed

The medium of instruction for the program you are enrolled in

- Photography and Video Release

PHOTOGRAPH & VIDEO RELEASE FORM

I hereby grant to Singapore Management University ("SMU"):

- the permission to record my image, voice, performance, conversations, materials spoken and otherwise provided by me ("Materials");
- the copyright and ownership of all Materials;
- all rights to publish, broadcast, exhibit, digitize, display, copyright, license, transfer, reproduce, translate, modify, edit or otherwise use the Materials, whether sound, still and/or moving images, as well as any name and biographical information; and
- a waiver of any rights to be attributed in the Materials, at SMU's sole discretion; in any medium now and hereafter known, perpetually throughout the world for educational, promotional, advertising or marketing purposes that support the mission of SMU.

I hereby acknowledge and agree that:

- SMU is under no obligations to use all or any portions of the Materials and have absolute discretion, without providing any reasons, whether or not to reproduce, publish, distribute, or otherwise use all or any portions of the Materials; and
- there will be no compensation for granting the permissions herein.

I release SMU from any claims that may arise regarding the use of the Materials including any claims of defamation, invasion of privacy or infringement of any intellectual property rights or breach of the Singapore Personal Data Protection Act.

Signature	
Full Name	
Contact No.	
Email address	
Date	
Name & Date of Event	SMU Global Summer Programme 2023 26 June to 21 July 2023

Download the form <https://smu.sg/j99> and fill in all fields

- TOEFL or IELTS English Proficiency Certification
Your certificate must be valid at the point of application.

Personal details, picture, date of test and score must show clearly

NOTE:

You will not be able to proceed to the next page / submit your application if you did not upload the required documents.

SAVE your application at each section to avoid loss of information.

Part One: Complete and submit the application form

9

Complete your Application – Supplementary Information

- 1

Personal Details
Required
- 2

Contact Information
Required
- 3

Educational Work/Experience
Required
- 4

Supporting Statements
Required
- 5

Supplementary Information
Required
- 6

Declaration
Required

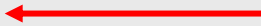
Step 5: Supplementary Information

*Financial Support

Please provide at least one financial support.

- Company Sponsorship
- Self Support
- Scholarship/Awards/Fellowship
- Others

If you are a Singaporean intending to utilize the fund in your PSEA, click "Others" and specify PSEA



Do you have any existing or past criminal convictions, reprimands, warnings, police cautions, probationary orders or any pending prosecutions in Singapore courts (including SAF military courts, SPF or SCDF Disciplinary Boards) or courts of law in any other country? Yes No

Have you ever been expelled from an educational institution or suspended for an academic term of more than 3 months? Yes No

If your answer is "Yes" for any of the questions above, please provide the details below.
If "Yes", please specify

Word Count:

*Kindly indicate if you would like to receive information from SMU about its programmes and activities.

Word Count:

Answer:
Yes / No

*If you are a summer exchange student nominated by your home university, please enter the exchange code provided to you.

*If you are an agent, please enter the agent code provided to you.

*If you are referred by another student/participant, please enter the referral programme code provided to you.

*For all other applicants, please enter "NA".

You may only enter one code.

Word Count:

Enter a
code or NA

SAVE your application at each section to avoid loss of information.

Part One: Complete and submit the application form

9

Complete your Application – Supplementary Information

1	2	3	4	5	6
Personal Details	Contact Information	Educational Work/Experience	Supporting Statements	Supplementary Information	Declaration
Required	Required	Required	Required	Required	Required

*How many courses are you taking?

*

NOTE the following:

- 1) Read through the course outline for each course before deciding on your course preferences.
- 2) Consider the workload intensity before deciding on taking 1 or 2 courses.
- 3) Check with your home university on the transfer of course credits for the courses of interest
- 4) Rank courses accordingly in order of preferences. The most top dropdown is your most preferred course, i.e., your first choice. Should your first-choice course be unavailable, the next available course of your choice will be allocated.
As such, you must indicate a different second-choice course that you are prepared to take.
- 5) Select each course only **ONCE**. Do not select the same course in all dropdowns.
- 6) For 1 course students:
If your first choice is in Cluster 1 and second choice is in cluster 2, choose "not applicable" in Cluster 1 second choice. You should only have 3 choices of course in total in both clusters.
- 7) For 2 courses students:
Courses in Cluster 1 are held in the morning, and courses in Cluster 2 are held in the afternoon, Singapore time. If you wish to take two courses, you will be allocated one course only in each of the two clusters.
- 8) SMU reserves the right to amend, change or cancel a course at any point of time.
- 9) SMU will endeavour to accommodate applicants with the courses of their choice wherever possible. However, applicants should note that not all requests could be met.

Example:

If you are taking **one course only** and your 3 preferred courses are
1st: Asia Pacific Business 2nd: Global Megatrends 3rd: Screening Asia

Indicate your preferences as follows in the image below.
You **should not** have two 1st choices / 2nd choices / 3rd choices



Courses in cluster 1:

1st Choice

2nd Choice

3rd Choice

Courses in Cluster 2:

1st Choice

2nd Choice

3rd Choice

If you are taking **two courses**, choose 3 preferred courses in each cluster.

SAVE your application at each section to avoid loss of information.

Part One: Complete and submit the application form

9 Complete your Application – Supplementary Information

1	2	3	4	5	6
Personal Details	Contact Information	Educational Work/Experience	Supporting Statements	Supplementary Information	Declaration
Required	Required	Required	Required	Required	Required

*Why have you chosen to come to SMU for your exchange/summer/visiting program?

- Courses On Offer
- Culture of Country
- Advice of faculty members
- Family/Friends
- Language
- Reputation of the Institution
- Met returned exchange student
- Met students from Institutions

*Special Needs

We seek your help to inform us if you have a disability, impairment or long-term medical condition (e.g. impairment of hearing, vision, speech, medical, mobility, or mental ailments or any other form of physical condition). Such information provided will assist SMU in monitoring and improving services to our students.

IMPORTANT: If you do require special assistance or facilities while studying at SMU, you must write to Disability Support Services at dss@smu.edu.sg, so that we can discuss your particular needs.

Yes No

Special Need/Condition

If you require special assistance, please highlight your condition(s).

- SMU provides facilities, care and services for students with special needs or disabilities to support their well-being while studying at SMU.
- Visit SMU's website on our [Diversity, Inclusion & Integration Unit](#) and [Student Wellness Centre](#), to find out more.

SAVE your application at each section to avoid loss of information.

Part One: Complete and submit the application form

10

Complete your Application – Declaration

Ensure all information is correct, and all supporting documents required are uploaded

IMPORTANT

Once the application has been submitted, you will **not** be able to edit your application.

**Declaration**

Please verify that your details and choices are correctly entered by clicking on PREV button or click on the Steps above before proceeding to submit. Note that you will not be able to make changes to your application form after submission.

You have indicated that you are applying from the following location:

- EU, Iceland, Lichtenstein, Norway or the UK Non EU

(Please amend the selection if your location has changed.)

It is essential that you have read and understood your obligations and responsibilities, as well as SMU's rights, before you declare your acceptance by clicking on the I Agree button below.

I declare that all the information I have given in this application is true and correct.

I understand that SMU reserves the right to reject my application.

I must inform the SMU Centre for Global Education and Opportunities immediately by email if there is any change to the information given in this application.

I agree to pay all fees within the stipulated deadline if I am successful in my application. I shall be fully responsible for the administrative withdrawal if I failed to comply with the provisions of deadline and payment and I acknowledge that all paid fees are non-refundable.

I acknowledge that I am fully responsible for all GSP related costs such as course materials, accommodation, and transport etc.

I recognise that by participating in the SMU Global Summer Programme, I commit myself to behave according to both host and home universities' rules and regulations.

I understand that upon clicking I Agree, I have to proceed to the payment page (use Application Guide Page 18) and make payment of 150 SGD application fee before this application will be processed.

I Agree

SUBMIT

“I Agree” must be checked for the “SUBMIT” button to appear

Upon clicking yes, an application fee of SGD 150 will be chargeable.
All applications will be considered only after payment has been made.



I must inform the International Office immediately by email if there is any change to the information given in this application.

I agree to pay the administrative fee and I shall be fully responsible for paying the application fee.

I recognise that by participating in the SMU Global Summer Programme, I commit myself to behave according to both host and home universities' rules and regulations.

Upon clicking Yes, you will be submitting your application. Do you want to proceed? (32701,47)

Yes No

SUBMIT

Part One: Complete and submit the application form



Application Submission – Acknowledgement

The acknowledgement page indicates that your application has been submitted.

Acknowledgement

Your Application Number is: [REDACTED]
[REDACTED]
Passport: [REDACTED]
Programme: SMU Global Summer Programme
Tel (Home): [REDACTED]
Tel (Mobile): [REDACTED]
Email Address: [REDACTED]

IMPORTANT



Your application will only be processed **after** the SGD 150 application fee payment.

See next page to Complete Part Two: Make application fee payment

Part Two: Application Fee Payment

Application Fee Payment

IMPORTANT

Application submission will only be processed **after** the SGD 150 application fee payment.

Follow the steps below to access Self-Service functions to pay for application fee

A. Login to [Applicant's Self Service](#) using the set of User ID (xxxx.apply) and password that you created for submission of the Online Application Form.

or

Click on applicant's self service functions if you have not logged out after application form submission. See image below

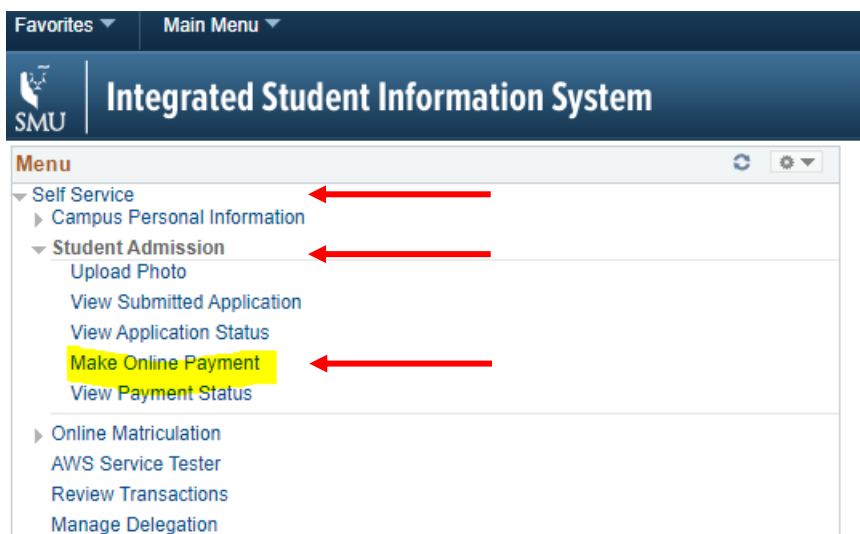
APPLICANT'S SELF SERVICE FUNCTIONS

You may use the applicant's self service functions to do the following. You need your User ID and Password to access these functions.

- Update your address, contact information and email address.
- Change your password.
- Upload your photograph.
- View submitted application.
- View application status.
- Make online credit card payment for application fee / registration fee / miscellaneous fee, if applicable.
- View status of your payment.

[To access Self Service functions, please click here](#)

B. In ISIS, select
 "Self Service"
 > "Student Admission"
 > "Make Online Payment"



Part Two: Application Fee Payment

C. Fill in all **details as below** and click "Pay Fee", to proceed.

Make Online Payment

This page may take a few minutes to load due to heavy traffic.

All fees paid are non-refundable and non-transferable

Academic Career Code:

Academic Program:

Application Number: GSP

Fee Type:

Amount to Pay: 150.00

Amount Paid: 0.00

Amount Due: 150.00

***** Please read this message before making payment. *****

You will be redirected immediately to an external payment page in a new pop-up window when you click on the "Pay Fee" button.

Some users may experience problems with pop-up blockers during payment.

Please ensure that the pop-up blocker is disabled in your browser settings now, before proceeding.

Click [here](#) for the pop-up blocker FAQ.

If your payment transaction was not successful, please click [here](#) for FAQ on Payment Response.

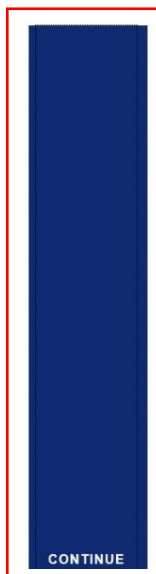
All fees paid are non-refundable and non-transferable.

Please click Next if you wish to make an online payment now.

PAY FEE

Proceed to pay

You are leaving this site. Click continue to proceed to the external payment page.



Click on the blue box to continue to payment page.

Part Two: Application Fee Payment

D. Key in your **payment details** and proceed with payment.

- The fee is quoted in Singapore dollars (SGD) and has included the 7% Singapore Goods and Services Tax.
- All payment is to be made online via Mastercard or Visa only.
- After payment has been made, **save a copy of your receipt.**

The screenshot shows a payment interface with three tabs: 'Payment', 'Review', and 'Receipt'. The 'Payment' tab is active, displaying the 'Payment Details' section. This section includes fields for 'Card Type *' (with radio buttons for Visa and Mastercard), 'Card Number *', 'Expiration Date *' (with dropdown menus), and 'CVN *' (with a text input and a magnifying glass icon over a card number '123'). A 'Next' button is at the bottom right of the 'Payment Details' section. To the right, the 'Your Order' section shows 'Total amount' as 'SGD 150.00'. A red arrow points from the text 'save a copy of your receipt' to the 'Receipt' tab.

IMPORTANT



E. Email to smusummer@smu.edu.sg with your full name stated should you encounter any errors.

- All applications will only be processed after the application fee payment is made.
- You will be informed about the outcome of your application via email 3 to 7 working days after the submission of application fee payment.

Important Administrative Dates

The table provides an overview of all **Administrative Dates & Actions**.

- Please ensure your availability and ability to commit to the following dates.
- Dates are subject to change.*

Guidance to each step will be released in stages for successful applicants.

Failure to complete any action by deadline will result in administrative withdrawal.

Dates / Deadlines	Administrative Actions
16 April	<ul style="list-style-type: none"> • GSP 2023 Application deadline
After application submission	<ul style="list-style-type: none"> • Make SGD 150 application fee payment (non-refundable)
7 days within SMU's email of conditional offer	<ul style="list-style-type: none"> • Reply email on course acceptance and make payment of SGD 230 miscellaneous fees (non-refundable) • Make payment of SGD 1000 deposit (only for fee-paying students)
26 April to 2 May	<ul style="list-style-type: none"> • Student's pass application in SOLAR and make payment of student visa processing fee to ICA (non-refundable)
2 weeks from date of student pass application	<ul style="list-style-type: none"> • Check student pass / visa application status [If approved] Book appointment for student pass collection at ICA Building and make student visa issuance fee payment to ICA (non-refundable)
29 to 31 May	<ul style="list-style-type: none"> • Completion of the online matriculation and submission of an ID photo
5 to 11 June	<ul style="list-style-type: none"> • Completion of Activity Survey
12 to 16 June	<ul style="list-style-type: none"> • Make payment for balance tuition fee (only for fee-paying students)
26 June	<ul style="list-style-type: none"> • Orientation (Mandatory)
From 26 June	<ul style="list-style-type: none"> • Collection of SMU student card at SMU Registrar Office • Completion of student pass formalities at ICA and collection of student pass (based on your appointment date)
24 July to 21 August	<ul style="list-style-type: none"> • Post-programme survey (Mandatory)
28 July	<ul style="list-style-type: none"> • Results release • Expiration of Student's Pass (stay in Singapore only allowed with valid pass)
Mid September	<ul style="list-style-type: none"> • Digital transcript emailed directly to student's SMU campus email.